



# CANOPY

children's nursery

## ST ALBANS

Nursery fees from 1st June 2023

Session	Hours	Fee
Full day	7.30am – 6.30pm	£79
AM session	7.30am – 1.00pm	£59
PM session	1.00pm – 6.30pm	£59
School time	8.30am – 3.30pm	£69
Drop In	Two Hours	£25

5% sibling discount across all sessions

To enable your child to develop their relationship with their key worker and to settle into the nursery routine, we ask for bookings of at least 2 sessions per week.

We also offer flexible, drop-in sessions on Mondays and Fridays which can be booked on a week-to-week basis.

We aim to be as flexible as possible to fit in with your family's childcare requirements but spaces are always subject to availability.

Fees are subject to review by Canopy, and we may amend them by providing you with one month's notice. If the fees are due to change because of your child's age, the new fee rate will apply from the first of the month following that change.

Let's get started

Contact us via the enquiry form at  
[canopynurseries.co.uk/st-albans](https://canopynurseries.co.uk/st-albans)

Or call us on 01923 960388



# T&C



## Useful details

We are open 51 weeks per year and are closed for bank holidays and for one week between Christmas and New Year. Fees are not charged for the week that we are closed between Christmas and New year but fees are still payable for bank holidays.

Fees include all meals and snacks but exclude formula milk, nappies, and any highly specific dietary requirements. Fees are payable in advance on the 1st of every month. Unfortunately, there can be no refunds or substitutions for sickness or holidays.

Failure to receive payment within 3 days of the invoice due date will result in an administration charge of £100, and your child cannot attend nursery until payment is completed.

## Discounts

If you have 2 or more children in the nursery at the same time, we offer a sibling discount of 5%. If they attend different sessions then we apply the discount to the child/children with the lower fees.

## Funding

We accept Government funding for eligible children from the term following their third birthday. This funding covers 15 or 30 hours of childcare for 38 weeks of the year, ie term time.

We can split the funding evenly across the 12 months so that it aligns with your monthly invoice as a regular deduction. An additional services fee is payable for the provision of food, extra-curricular activities and other consumables that are not covered by the funding which we will be able to clarify when we discuss your requirements.

Full price fees are charged for any hours over your entitlement and for the 13 weeks of school holidays when funding is not payable.

## Registration Fee & Deposit

A non refundable registration fee of £95 is payable on securing your child's place at Canopy St Albans. A deposit of £150 is also payable which will be refunded when your child leaves the nursery.

## Waiting list

In the event of us not having a suitable space for your child, we have a strict but fair waiting list process where we will keep you informed of your position in the waiting list and of any spaces as they become available.

## Place Offer

We ask you to respond as quickly as possible to an offer of a nursery place for your child. If we have not heard from you after 72 hours then we will assume that you are no longer interested and we will offer the place to the next family on the waiting list.

## Right of withdrawal

If you have accepted a nursery place, you have a legal right to change your mind within 14 days. If your child has already started nursery within this time frame then you must pay for the services that you have received.

## Cancellation

We ask you to provide us with one month's notice in writing of your intention to cancel your child's place

## Late collection

A late collection fee of £10 for every 10 minutes will apply if your child will be collected later than their scheduled collection time.

## Flexibility

Whilst we try to be as flexible as possible to fit in with your family's plans and commitments, we do require notice of any permanent changes to your routine (1 month) and any other requests such as an emergency session swap or an additional ad-hoc session are subject to availability.

