CANOPY
children's nursery
FROGMORE HOUSE

Nursery Fees from January 2027

Session	Hours	Fees
Full Day	7:30am - 6:30pm	£99
AM Session	7:30am - 1:00pm	£75
PM Session	1:00pm - 6:30pm	£69
School Day	8:30am - 3:30pm	£88
Drop In	Two Hours	£32

Families with two or more children attending simultaneously receive a 5% sibling discount, applied to the child with the lower fees if they attend different sessions.

To support your child in building a strong relationship with their key person and settling confidently into nursery life, we ask families to book a minimum of three full-day sessions or five school-day, morning or afternoon sessions per week.

Once enrolled, we also offer flexible drop-in sessions which can be booked on a week-to-week basis. We aim to be as flexible as possible to fit in with your family's childcare requirements but spaces are always subject to availability.

Fees are subject to review by Canopy, and we may amend them by providing you with one month's notice.

Let's get started
Contact us via Enquiry - Frogmore House
Or call us on 01923 972 350

At Canopy Nurseries, we want to ensure families have access to trusted, up-to-date guidance on supporting their child's early development. That's why we direct parents to the government's Best Start in Life website (https:// www.beststartinlife.gov.uk/), which provides valuable information, advice, and resources to help give every child the strongest possible start.

Funded Childcare: Enhanced Provision

In order to sustain our outstanding provision, we charge an additional services rate which includes services such as the provision of nutritious and balanced meals, digital access to your child's online learning journal with photos, updates, employing specialist external activity providers, and extra time within the session beyond the funded hours. All additional items will be itemised on your invoice.

Session	Hours	Service Fees
Full Day	7:30am - 6:30pm	£30
AM Session	7:30am - 1:00pm	£19
School Day	8:30am - 3:30pm	£25

During the 38 weeks of term time, you can use your full 15 hours of weekly funding in the following way:

1 Full day and 1 AM session (16.5hrs per week) at a cost of £49*

*Please note: Only for this option, the funded AM session (£19) can be extended to a full day for an additional £51 which is a discounted half day unfunded session rate, totalling £70 for the second full day i.e. it will cost £100 for 2 full days of which 15 hours are funded.

During the 38 weeks of term time you can use your full 30hours of weekly funding in the following 2 ways:

- 3 Full days (33 hours per week) at a cost of £90
- 5 School days (35 hours per week) at a cost of £170

Please note funding utilised toward our enhanced provision is available for 38 weeks a year in line with school term times. Canopy Frogmore House will charge the full unfunded daily rate during school holidays and for any additional sessions beyond the funded sessions during term time. Your funded hours can be stretched across 51 weeks per year (30hrs = 22.4hrs) (15hrs = 11.2hrs) per week and your invoice will be adjusted accordingly. Individual quotes can be provided on request.

Enhanced Provisions	Additional hour/ half hour	Food	Consumable / Extra Curricular
Full Day	£9.00	£13.00	£8.00
AM Session	£6.50	£8.50	£4.00
School Day	£12.50	£6.50	£6.00

Fully Funded Childcare: 'Just' 15/30hrs

At Canopy Nurseries, we also offer fully funded 'Just15' and 'Just30' Sessions that are stretched over 51 weeks, designed to provide high-quality care while making the most of your government-funded hours. There will be no administrative charges applied for funded only hours.

Our 'Just' sessions are ideal for:

- Families who do not want to utilise all their funding with us e.g. families that split their entitlement with another setting.
- Parents who would like to access only their free entitlement

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Just15

Session Time: 1.00pm - 6.30pm on Mondays & Fridays only

Funding Breakdown: 15 hours per week (term-time) = 570 hours per year. When stretched over 51 weeks, this equates to 11.2 hours per week (approx. 5.5 hours per day).

Please note: meals and snacks can be provided at an additional charge

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Just30

Session Time: 1.00pm - 5.30pm

Funding Breakdown: 30 hours per week (term-time) = 1140 hours per year. When stretched over 51 weeks, this equates to 22.4 hours per week (approx. 4.5 hours per day).

Please note: meals and snacks can be provided at an additional charge

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These sessions do not include specialist external activity providers. Please refer to the Packed Lunch and Snack policy if you are providing your own meals and snacks.
Alternatively we can provide snacks and meals at an additional charge as detailed above.

Terms & Conditions (1)

Useful details

The nursery operates for 51 weeks of the year, closing for one week between Christmas and New Year, as well as on all Bank Holidays. The nursery may also close for up to two planned INSET / professional development days each year, for which normal fees remain payable. These days allow the whole team to undertake essential safeguarding training, EYFS curriculum development, reflective practice and ongoing professional development, supporting continuous improvement in the quality and consistency of care and education.

No fees are charged during the Christmas closure period; however, normal fees remain payable for all Bank Holidays and planned INSET / professional development days.

Fees and Charges

Fees include all meals and snacks but exclude formula milk, nappies, and any specialist dietary requirements. Fees are payable in advance on the 24th of the preceding month. Unfortunately, there can be no refunds or substitutions for sickness or holidays.

Invoices are ordinarily issued a minimum of three weeks in advance, providing families sufficient opportunity to review and arrange payment.

Once an ad-hoc session has been booked and confirmed by management, it cannot be cancelled, transferred or refunded and remains payable in full.

Booked sessions remain payable where a child does not attend due to sickness, family holidays or any other absence. No refunds, credits or substitute sessions are provided.

It is the parent/guardian's responsibility to ensure payment is received in full by the due date. The nursery is not responsible for chasing payment or providing reminders before fees become overdue.

Failure to receive or read an invoice, reminder or Famly notification does not remove the parent/guardian's responsibility to ensure fees are paid by the contractual due date.

Where full payment has not been received within 3 calendar days of the due date, a £50 late administration charge will automatically be applied to the account.

If a payment remains outstanding for more than 5 days from the due date, we reserve the right to issue a 14-day termination notice in writing. Upon this notice, your child will no longer be able to attend nursery, and all outstanding fees as well as fees for a two-month notice period will be formally due.

Families with two or more children attending simultaneously receive a 5% sibling discount, applied to the child with the lower fees if they attend different sessions.

We may offer seasonal promotions or discounts at certain times of the year, which will be communicated through official channels. These promotions are limited to one per family and cannot be combined unless explicitly stated. All discounts are subject to change at the discretion of the Directors. Frogmore House has the right to review and amend its fees periodically subject to the applicable notice provisions.

Terms & Conditions (2)

Funding

We accept Government funding for eligible children, covering 15 or 30 hours per week. The funding can be used towards our enhanced provision for 38 weeks of the year (term time only), or toward fully funded sessions that are stretched over 51 weeks.

For our enhanced provision an additional services fee applies for food, extra-curricular activities, consumables and additional hours not covered by the funding. Details will be clarified upon discussion of your requirements. Canopy Frogmore House will charge the full unfunded daily rate during school holidays and for any additional sessions beyond the enhanced funded term time sessions.

For those parents only wanting to use a portion of their entitlement at Canopy Frogmore House or parents that only want to access a free place we offer our 'Just' sessions where 15 or 30 hours of the working parent entitlement can be used. Further details including discussing alternatives will be clarified upon discussion of your requirements.

Parents/carers are responsible for applying for and maintaining their eligibility for government-funded childcare within the required timescales, including providing the Nursery with accurate and up-to-date eligibility information and completing any required reconfirmations. Funding is subject to Local Authority verification and approval.

The Nursery carries out periodic funding reconciliations and reserves the right to adjust or recalculate invoices where the funding applied differs from the amount ultimately claimable. Where funding cannot be claimed due to missed deadlines, expired eligibility, or incorrect/incomplete information provided by the parent/carer, the parent/carer will remain responsible for the applicable Nursery fees.

Registration Fee and Deposit

A non-refundable registration fee of £150 is required to initially place your child on our waiting list. A £150 deposit is also payable once a start date and sessions have been confirmed. The deposit is held as security against the account. The nursery may apply some or all of the deposit against outstanding fees or other sums properly due. Parents remain liable for any balance exceeding the deposit.

No registration fee will apply to parents only accessing the fully funded sessions and the deposit will be refunded within 4 weeks of the start date provided all terms and conditions are met.

If a parent/guardian withdraws a place before the child's start date, the deposit will be refunded if two full months' written notice is provided. Without the required notice, the deposit will be forfeited.

Waiting list

If a suitable space is not immediately available, we operate a fair waiting list process. We will notify you as soon as a space becomes available. Priority is given to families requesting full-day sessions or five sessions per week.

Place Offer

If offered a place, we kindly ask for a prompt response including payment of the deposit which acts as confirmation that you would like to accept the place. If we do not hear from you within 72 hours, we will assume you no longer require the place and will offer it to the next family on the waiting list.

Terms & Conditions (3)

All sessions are subject to availability and, where a requested session is unavailable, families may be added to a waiting list. Morning and afternoon session availability is particularly limited and cannot be guaranteed.

Once a place is accepted the start date and session plan can be deferred or amended once, subject to availability, with at least two months' notice. Further changes or a retraction from a change will result in forfeiture of the deposit. In exceptional circumstances, the nursery reserves the right to amend the session plan before the start date providing as much notice as possible.

Right of withdrawal

If you accept a nursery place, you have the legal right to change your mind within 14 days. However, if your child has already started within this period, you will be required to pay for any services received.

Cancellations & Notice Period

A minimum of two months' written notice is required if you wish to cancel your child's place at the nursery. During the notice period, the nursery will continue to provide childcare, and parents/guardians must continue to pay all due fees. If fees are not paid during this period, the child's place will be withdrawn, and outstanding payments will be formally due.

If a parent/guardian withdraws their child after giving notice, they will still be responsible for two months' fees. The deposit will be applied toward these fees, with the parent responsible for any remaining balance. Failure to provide the required notice will result in liability for two month's fees. Notice must be provided in writing via email or post to the nursery manager. The notice period begins from the date of receipt.

Late Collection

Where a child is collected after their booked session end time, £10 per 10 minutes (or part thereof) will automatically be added to the family's account. No prior warning or reminder is required before the charge is applied. Parents are responsible for ensuring collection within their contracted session times.

Flexibility & Changes

We aim to accommodate your family's needs, but we require two months' notice for any permanent changes to your schedule. Permanent reductions or changes to contracted sessions remain subject to availability and nursery approval. Additional ad-hoc sessions are subject to availability.

Updating Contact & Personal Details

Parents must notify the nursery of any changes to contact details, personal information, dietary requirements, or medical circumstances. Updates can be made via the Famly App.

Terms & Conditions (4)

Notice of Removal

We reserve the right to terminate a child's place if a serious breach of terms and conditions occurs or if it is in the best interests of the nursery, staff, or other children.

The nursery reserves the right to suspend attendance where fees remain outstanding until the account, including applicable charges, has been brought fully up to date. Suspension does not remove liability for sums properly due.

Policies and Procedures

A copy of Frogmore House policies and procedures is available for parents/guardians to review at the nursery. This includes our Complaints Procedure, which must be followed for any disputes.

Safeguarding and Child Protection

Frogmore House has a statutory duty to safeguard and promote the welfare of all children in our care. Where safeguarding concerns arise, we may report these to the relevant authorities without prior parental consent or notification where necessary or appropriate to protect a child or comply with our legal obligations.

Acceptance of Terms and Conditions

By enrolling your child at Canopy Frogmore House, you agree to the above terms and conditions, effective from 1st January 2027, until superseded by an updated version.

These updated Terms and Conditions will take effect from 1 January 2027. This notice serves as formal notification to all existing families. From this date, all enrolled families will be deemed to have accepted the revised Terms and Conditions unless we receive written notice of any objections prior to their implementation.

Without the required notice, the deposit will be forfeited.

