CANOPY
children's nursery
ST LUKE'S CHAPEL

Nursery Fees from September 2026

Session	Hours	Fees
Full Day	7.30am - 6.30pm	£85
AM Session	7.30am - 1.00pm	£60
PM Session	1.00pm - 6.30pm	£55
School time	8.30am - 3.30pm	£73.50
Drop In	Two Hours	£25

5% sibling discount across all sessions

To enable your child to develop their relationship with their key worker and to settle into the nursery routine, we ask for bookings of at lease 2 Full day sessions per week or 3 School time, AM or PM sessions per week.

We also offer flexible drop-in sessions which can be booked on a week-to-week basis. We aim to be as flexible as possible to fit in with your family's childcare requirements but spaces are always subject to availability.

Fees are subject to review by Canopy, and we may amend them by providing you with one months' notice.

Let's get started Contact us via St Luke's Chapel Enquiry
Or call us on 01268 536552

At Canopy Nurseries, we want to ensure families have access to trusted, up-to-date guidance on supporting their child's early development. That's why we direct parents to the government's Best Start in Life website (https://www.beststartinlife.gov.uk/), which provides valuable information, advice, and resources to help give every child the strongest possible start.

Funded Childcare - Enhanced Provision

In order to sustain our outstanding provision, we charge an additional services rate which includes services such as the provision of nutritional and balanced meals, digital access to your child's online learning journal with real time updates, employing specialist external activity providers, and extra time within the session beyond the funded hours. All additional items will be itemised on your invoice.

Session	Hours	Service Fees
Full Day	7.30am - 6.30pm	£22.50
AM Session	7.30am - 1.00pm	£14.25
PM Session	1.00pm - 6.30pm	£11.60

During the 38 weeks of term time, you can use your full 15 hours of weekly funding in only the following 3 ways:

- 1 Full day and 1 AM session (16.5 hours per week at a cost of £36.75*
- 3 AM sessions (16.5 hours per week) at a cost of £42.75
- 3 PM sessions (16.5hours per week) at a cost of £34.80

*Please note: Only for this option the funded option can be extended to a full day with additional fees calculated at the hourly rate.

During the 38 weeks of term time you can use your full 30hours of weekly funding in the following ways:

- 3 x Full days (33 hours per week) at a cost of £67.50
- 5 School days (35 hours per week) at a cost of £99.50

Please note funding utilised toward our enhanced provision is available for 38 weeks a year in line with school term times. Canopy St Luke's will charge the full unfunded daily rate during school holidays and for any additional sessions beyond the funded sessions during term time. Your funded hours can be stretched across 51 weeks per year (30hrs = 22.35hrs) (15hrs = 11.17hrs) per week and your invoice will be adjusted accordingly. Individual quotes can be provided on request.

Service Fees are made up of the following:

- Additional hours outside funding (at hourly rate of session)
- Breakfast £2.00
- Snacks £1.00
- Lunch £3.50
- Tea £3.50
- Consumables £2.30, £3.50, £3.97(dependent on session)

Fully Funded Childcare - 'Just' 15/30hrs

At Canopy Children's we also offer fully funded 'Just15' and 'Just30' Sessions that are stretched over 51 weeks, designed to provide high-quality care while making the most of your government-funded hours. There will be no administrative charges applied for funded only hours.

Our 'Just' sessions are ideal for:

- Families who do note want to utilise all their funding with us e.g. families that split their entitlement with another setting.
- Parents who would liketo access only their free entitlement

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Just15

Session Time: 1.00pm - 6.30pm on Monday & Friday's only

Funding Breakdown: 15 hours per week (term-time) = 570 hours per year. When stretched over 51 weeks, this equates to 11.17 hours per week

Optional Snack can be provided at £1.00 and Tea at £3.50

Just30

Session Time: 1.00pm - 5.30pm

Funding Breakdown: 30 hours per week (term-time) = 1140 hours per year. When stretched over 51 weeks, this equates to 22.35 hours per week (approx. 4.5 hours per day).

Optional Snack can be provided at £1.00 and Tea at £3.50

These sessions do not include specialist external activity providers.
Please refer to the Packed Lunch and Snack policy if you are providing your own meals and snacks.
Alternatively we can provide snacks and meals at an additional charge as detailed above.

T&C

Useful details

We are open 51 weeks a year, closing for one week between Christmas and the New Year. During the year we also close for bank holidays. While fees are not charged for the Christmas closure week (between Christmas Day and New Years Eve inclusive) they remain payable for all bank holidays.

Fees & Charges

Fees include all meals and snacks but exclude formula milk, nappies, and any highly specific dietary requirements. Fees are payable in advance on the 1st of every month. Unfortunately, there can be no refunds or substitutions for sickness or holidays.

Ad hoc sessions cannot be cancelled and will remain chargeable once booked and confirmed by management. Payment for ad hoc sessions must be cleared in full before the session begins.

If payment is not received in full within 3 days of the due date, a £50 per day administration charge will be applied from the invoice due date, and your child's nursery place will be suspended until the balance is settled.

If a payment remains outstanding for more than 5 days from the due date, we reserve the right to issue a 14-day termination notice in writing. Upon this notice, your child will no longer be able to attend nursery, and all outstanding fees as well as fees for a 2 month notice period will be formally due.

Discounts & Promotions

Families with two or more children attending simultaneously receive a 5% sibling discount, applied to the child with the lower fees if they attend different sessions.

We may offer seasonal promotions or discounts at certain times of the year, which will be communicated through official channels. These promotions are limited to one per family and cannot be combined unless explicitly stated. All discounts are subject to change at the discretion of the Directors.

Funding

We accept Government funding for eligible children, covering 15 or 30 hours per week. The funding can be used towards our enhanced provision for 38 weeks of the year (term time only), or toward fully funded sessions that are stretched over 51 weeks.

For our enhanced provision an additional services fee applies for food, extra-curricular activities, consumables and additional hours not covered by the funding. Details will be clarified upon discussion of your requirements. Canopy St Luke's Chapel will charge the full unfunded daily rate during school holidays and for any additional sessions beyond the enhanced funded term time sessions.

For those parents only wanting to use a portion of their entitlement at Canopy St Luke's Chapel or parents that only want to access a free place we offer our 'Just' sessions where 15 or 30 hours of the working parent entitlement can be used. Further details including discussing alternatives will be clarified upon discussion of your requirements.

Registration Fee & Deposit

A non-refundable registration fee of £150 is required to initially place your child on our waiting list at Canopy St Luke's Chapel. A £150 deposit is also payable once a start date and sessions have been confirmed, this will be refunded upon your child's departure, provided that all terms and conditions are met.

No registration charge will be charged to parents only accessing the fully funded sessions and the deposit will be refunded within 4 weeks of the start date provided all terms and conditions are met.

If a parent/guardian withdraws a place before the child's start date, the deposit will be refunded if two full months' written notice is provided. Without the required notice, the deposit will be forfeited.

Waiting list

If a suitable space is not immediately available, we operate a fair waiting list process. We will notify you as soon as a space becomes available. Preference is given to families signing up for full day sessions and for five sessions per week.

Place Offer

If offered a place, we kindly ask for a prompt response including payment of the deposit which acts as confirmation that you would like to accept the place. If we do not hear from you within 72 hours, we will assume you no longer require the place and will offer it to the next family on the waiting list.

Once a place is accepted the start date and session plan can be deferred or amended once, subject to availability, with at least two months' notice. Further changes or a retraction from a change will result in forfeiture of the deposit. In exceptional circumstances, the nursery reserves the right to amend the session plan before the start date providing as much notice as possible.

Right of withdrawal

If you accept a nursery place, you have the legal right to change your mind within 14 days. However, if your child has already started within this period, you will be required to pay for any services received.

Cancellations & Notice Period

A minimum of two months' written notice is required if you wish to cancel your child's place at the nursery.

During the notice period, the nursery will continue to provide childcare, and parents/guardians must continue to pay all due fees. If fees are not paid during this period, the child's place will be withdrawn, and outstanding payments will be formally due.

If a parent/guardian withdraws their child after giving notice, they will still be responsible for two months' fees. The deposit will be applied toward these fees, with the parent responsible for any remaining balance.

Failure to provide the required notice will result in liability for two months' fees. Notice must be provided in writing via email or post to the nursery manager. The notice period begins from the date of receipt.

Late Collection

A late collection charge of £10 per 10 minutes will apply if your child is collected later than their scheduled time.

Flexibility & Changes

We aim to accommodate your family's needs, but we require two months' notice for any permanent changes to your schedule. Additional ad-hoc sessions are subject to availability.

Updating Contact & Personal Details

Parents must notify the nursery of any changes to contact details, personal information, dietary requirements, or medical circumstances. Updates can be made via the Famly App.

Notice of Removal

We reserve the right to terminate a child's place if a serious breach of terms and conditions occurs or if it is in the best interests of the nursery, staff, or other children.

Policies & Procedures

A copy of Canopy St Luke's Chapel' policies and procedures is available for parents/guardians to review at the nursery. This includes our Complaints Procedure, which must be followed for any disputes.

Acceptance of Terms & Conditions

By enrolling your child at Canopy St Luke's Chapel, you agree to the above terms and conditions, effective from 1st September 2026, until superseded by an updated version.

Parents whose children are already enrolled with us are automatically agreed to the new terms and conditions effective 1st September 2026. Without the required notice, the deposit will be forfeited.